**Date: 17 October, 2022**

REQUEST FOR QUOTATION

RFQ Nº UNFPA/ALB/RFQ/2022/020

Annex I. PRICE Quotation Form

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| --- | --- |
| **Name of Bidder:** | UNFPA |
| **Date of the quotation:** | 31/10/2022 |
| **Request for quotation Nº:** | **RFQ Nº UNFPA/ALB/RFQ/2022/020** |
| **Currency of quotation :** | ALL |
| **Delivery charges based on the following 2010 Incoterm:**  | Choose an item. |
| **Validity of quotation:***(The quotation must be valid for a period of at least 3 months after the submission deadline* |  |

* Quoted rates must be **exclusive of all taxes**, since UNFPA is exempt from taxes.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item | Description | Number & Description of Staff by Level | Hourly Rate | Hours to be Committed | Total |
| 1. Activities/Professional Fees
 |
| 1 | One big outdoors launch event in Tirana within the period 25 November-10 December 2022Add rows as needed for details of costs. |  |  |  |  |
|  | Phony |  |  |  |  |
|  | Screen |  |  |  |  |
|  | Stage |  |  |  |  |
|  |  |  |  |  |  |
| 2 | Set up of outdoors exhibition for a max of 20 photos (provided by UNFPA); in collaboration with UNFPA and partners – by 25th November 2022, location Tirana. Add rows as needed for details of costs. |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| 3 | Set up of outdoors exhibition for a max of 20 photos (provided by UNFPA); in collaboration with UNFPA and partners – March-November 2023, location 3 cities (TBC with UNFPA). Add rows as needed for details of costs. |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| 4 | 3 months Awareness campaign organisation using media channels and social media tools proposing innovative approaches to raise awareness around sex-biased sex selection, which includes social media campaign with posts on UNFPA social media account on facebook, twitter, Instagram; any other visibility tools / ideas for maximum reach is welcomed. – December 2022-November 2023Add rows as needed for details of costs. |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| 5 | 10 talk shows in the media/ tv channels / radio channels March-November 2023Add rows as needed for details of costs. |  |  |  |  |
| 6 | 12 written articles in the press March-November 2023Add rows as needed for details of costs. |  |  |  |  |
| 7 | Production of 3 human stories (in videos and photos) related to the topic – March-November 2023Add rows as needed for details of costs. |  |  |  |  |
| 8 | One closing event – by November 2023Add rows as needed for details of costs. |  |  |  |  |
| 9 | A summary video for all the campaign by November 2023. (For wide use also in social media). Add rows as needed for details of costs. |  |  |  |  |
|  |  |  |  |  |  |
| *Total Professional Fees* | ALL |
| 1. Out-of-Pocket expenses
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|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| *Total Out of Pocket Expenses* | ALL |
| ***Total Contract Price*** *(Professional Fees + Out of Pocket Expenses)* | ALL |

*Vendor’s Comments:*

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ UNFPA/ALB/RFQ/2022/020 including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

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| --- | --- | --- |
|  | Click here to enter a date. |  |
| Name and title | Date and place |